



# St. Catherine of Siena School

Honoring All Students

## Tuition and Financial Agreement 2017-2018

By signing this contract, I/we acknowledge that I/we have read and fully understand the non-refundable fees, tuition costs and terms outlined in this contract. Tuition is billed through FACTS Management Company. I/we are required to sign up through this system. I/we further understand that I/we am/are legally responsible for the timely payment of all tuition and fees.

Tuition Assistance: St. Catherine of Siena School believes all children should have access to a Catholic education and is committed to working with families who seek this experience but may be hindered by financial constraints. To achieve this goal, families requiring tuition assistance must apply for FACTS and/or The Basic Fund. All families applying for tuition assistance must complete a PSAS tuition assistance application.

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<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>GRADE</b>
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<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>GRADE</b>
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<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>GRADE</b>
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<b>Registration Fees*:</b> (all students)	\$300.00
<b>Miscellaneous Fees*:</b> (as applicable)	
Building Maintenance Assessment:	\$100.00 per family
Class Fund:	\$60.00 per student (K through 8 <sup>th</sup> )
Day Care Registration Fee:	\$30.00 per family
Kindergarten Activities Fee:	\$75.00 per student
8 <sup>th</sup> Grade Retreat & Graduation fees:	\$300.00 per student
7 <sup>th</sup> Grade Caritas & Graduation Dance Fees: (balance due by 10/1/16 pending fundraising credit)	Deposit of \$150.00 per student
Junior High Fee	\$125.00 per student
8 <sup>th</sup> Grade Sweatshirt	\$35.00 each

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\$ \_\_\_\_\_ total due

**\*All registration and miscellaneous fees listed hereinabove are non-refundable and due on April 12, 2017. A \$50 late fee will apply if not paid by the due date.**

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Initials

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An educational ministry of St. Catherine of Siena Parish since 1949

Fully accredited by WCEA/WASC

Tuition Rates for 2017-2018:

1 child	\$ 6,860.00 or (10 or 12 equal payments)
2 children	\$ 11,740.00 or (10 or 12 equal payments)
3 children	\$ 14,670.00 or (10 or 12 equal payments)
4 children	\$ 17,170.00 or (10 or 12 equal payments)

The yearly tuition is due on August 1 or you may choose to pay over ten (10) months (first payment due August 1<sup>st</sup> with final payment due May 1<sup>st</sup>) or over (12) months (first payment due June 1<sup>st</sup> with final payment on May 1<sup>st</sup>). Please initial one of the following choices:

- \* Payment in full on August 1, 2017 \_\_\_\_\_
- \* The 1<sup>st</sup> of each month; late on the 5<sup>th</sup> of each month (August 1, 2017 - May 1, 2018) \_\_\_\_\_
- \* The 1<sup>st</sup> of each month; late on the 5<sup>th</sup> of each month (June 1, 2017- May 1, 2018) \_\_\_\_\_

Payments are due the 1<sup>st</sup> of each month and late after the 5<sup>th</sup> of each month. A late fee of \$25 will be charged for late payments and/or returned checks. In addition, all delinquent tuition and fees must be brought current by the end of each trimester or your child(ren) will not be allowed to begin the next trimester and their reports cards will be held. All 8<sup>th</sup> grade delinquent tuition and/or any fees (fundraising/scrip and volunteer hours) must be paid in full on or before May 1, 2018 or the graduating student may be restricted from participating in graduation activities and/or graduation itself. All underclassmen families delinquent tuition and/or any fees (fundraising/scrip and volunteer hours) must be paid in full on or before May 15, 2018 or their report cards will be held until payment is received in full.

**Please Note: Voluntary or involuntary withdrawal from St. Catherine of Siena School after the Tuition, Parent/Guardian Involvement & Financial Responsibility Contract for the School Year 2017-2018 is signed and accepted, will not dismiss the obligation to pay the full annual tuition amount.**

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Fund Raising & Volunteer Requirements:

1. Each school family is required to participate a minimum of 25 hours in school programs (15 hours for single parents). **At least five of the required hours must be dedicated to the auction and five to the parish.** Families not completing their required hours by May 1, 2018 (April 15<sup>th</sup> for Eighth Grade students) will be assessed a fee of \$30 for every unfilled hour.
2. Each school family will be required to earn a total of \$450.00 **in profit** by either participating in Scrip, fundraising or a combination of both. The Scrip/Fundraising profit obligation balance of \$450.00 must be met by May 1, 2018 (April 15<sup>th</sup> for Eighth Grade students). The remaining balance not reached will be due and payable by May 1, 2018 for graduating families and May 15<sup>th</sup> for students in grades K-7. If you would prefer not to participate in Scrip and Fundraising, you may choose to pay a “buyout” fee of \$450.00 or \$45.00 additional tuition per month. **Scrip/Fundraising profits are non-transferable to another family’s obligation.**
3. Kaleidoscope, our Extended Care Program, offers before and after school care for families in need of the program. Rates: \$6.00 per hour for one child, \$8 per hour for two children and \$10 per hour for three children. Day Care Invoices will be uploaded on FACTS by the first Tuesday of the month and are due on the 25<sup>th</sup> of the month and will be considered late and incur a \$25 late fee if received after the 25<sup>th</sup> of the month. All families are required to pay a \$30 registration fee. Please note: If your child(ren) is/are signed into Day Care for any reason and your family has not paid the required registration fee you will be charged the yearly \$30 registration fee at the time of use.

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Initials

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I/we have read the **TUITION, PARENT/GUARDIAN INVOLVEMENT & FINANCIAL RESPONSIBILITY CONTRACT FOR THE SCHOOL YEAR 2017-2018 for ST. CATHERINE OF SIENA SCHOOL** and understand that fulfillment of this contract is necessary for the educational development of our children. I/we understand that all financial obligations must be current as of the first day of each new trimester or student(s) may be denied re-admission. I/we understand that compliance with the terms of this contract is a condition of our children's continued enrollment at St. Catherine of Siena School.

\_\_\_\_\_  
Mother's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Signature of Financially Responsible party (if different from above)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Initials

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**Office use only:**

Contract received: \_\_\_\_\_

\_\_\_\_\_  
Date

Registration and Fees Worksheet Attached:

Y or N

Registration and Fees Paid: \$ \_\_\_\_\_  
Amount

\_\_\_\_\_  
Date

\_\_\_\_\_  
Check/Visa/MC

\$ \_\_\_\_\_  
Amount

\_\_\_\_\_  
Date

\_\_\_\_\_  
Check/Visa/MC

\$ \_\_\_\_\_  
Amount

\_\_\_\_\_  
Date

\_\_\_\_\_  
Check/Visa/MC

Approved: \_\_\_\_\_